

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, July 8, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chair Mike Irwin, Vice Chair Eric Oschwald, Trustee Bill Moss, Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff, Treasurer Stacy Stremsterfer and Secretary Jessica Ryg

Guests: Dwayne Rudolph, Jim Mitchell, Todd Folder, John Little, Chelsey Fisher and Mark Lewis

I. Call to Order

Chairman Irwin called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Secretary (Ryg)

Trustee Oschwald made a motion to approve Tuesday, May 13, 2025 Regular Meeting Minutes. Trustee Moss second the motion. The motion carried.

Trustee Oschwald made a motion to approve Tuesday, May 13, 2025, Special Meeting Minutes. Trustee DiMarzio second the motion. The motion carried.

Trustee Oschwald made a motion to approve Tuesday, June 10, 2025, Regular Meeting Minutes. Trustee Moss second the motion. The motion carried.

IV. Guests/Visitors: Chairman acknowledged the guests and thanked them for joining us.

V. Treasurer (Stremsterfer)

The CGTPWD Budget Report covering June 11, 2025 through July 8, 2025 was presented which covers 17% of the budget which is the first 2 months of FY26.

Income:

Month End District Water Income

June: \$172,891.00

May: \$165,729.00

April: \$152,992.00

Fiscal YTD Water Income

June: \$338,620.00

May: \$165,729.00
April: \$2,029,338.00 (year-end)

Month End District Income - Including Other Income

June: \$195,284.00
May: \$193,038.00
April: \$181,871.00

Fiscal YTD for All Income

June: \$388,260.00 (96% of budget)
May: \$193,038.00 (95% of budget)
April: \$2,493,733.00 (103% of budget and year-end)

Expenses:

Month End Operating Expenses

June: \$117,749.00
May: \$174,522.00
April: \$155,759.00

Fiscal YTD Expenses of Operating Budget

June: \$295,875.00 (80% of operating budget)
May: \$174,522.00 (95% of operating budget)
April: \$1,946,740.00 (118% of operating budget and year-end)

Net Operating Income (Loss)

The YTD FY25 Unaudited Net Operating Income

June: \$92,385.00
May: \$18,516.00
April Report: \$508,526.00

Budgeted Debt Service & Short-Lived Assets (SLA): \$46,650.00 which transfers each month to Debt & Service accounts

Capital Expenses for the Period:

June: 0 (correct)
May: 0 (correct)
April: \$13,676.00

Net Income for the Period:

June: (\$30,885)
May: (\$28,134.00)
April: (\$20,688.00)

Trustee Oschwald made a motion to accept the treasurers report pending audit. Trustee DiMarzio second the motion. The motion carried.

Bills List of Vendors

June: \$93,064.00
May: \$178,013.07

Trustee DiMarzio made a motion to pay the bills. Trustee Benanti second the motion. The motion carried.

Treasurer Stremsterfer gave an update on the ongoing audit which is going well.

VI. Operations Manager's Report (Aaron Smith)

Operation Manager's Water Report for May 20, 2025 through June 20, 2025

- Amount of water treated and sent to the distribution system: 12,043,000
- Amount of water billed: 10,827,000 gallons
- Amount of water loss: 1,216,000 gallons (10.1%)
- Amount of water loss per minute: 27.2 gallons

DISCLAIMER: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

The new clarifier was drained and cleaned.

The lime transfer pump's drive belt broke, but the operations crew located a replacement part. After several attempts, the pump was restored to full operation.

A 5 ft. metal double door was ordered from Savage Doorways. It was installed in-house.

It's time for a lagoon cleanout, so Oros Environmental was contacted. It should be finished this week.

Two services were installed in Centennial Point Subdivision.

The new Bobcat lawn mower was ordered.

VII. BUSINESS MANAGER'S REPORT (CHERRIL GRAFF)

The new full-time employee, Chelsey Fisher, was introduced to the Board. She's been with the District since April 1, 2025. Her previous employment experience includes managing the TriCity School District's food program. Business Manager Graff said she's quickly learned the various software programs and has exceeded expectations in other important duties.

The new billing system software is sensitive to reading dates. Due to meter reading delays, some customer billing cycles exceeded the 30-day maximum. Therefore, the system doubled the flat water fee and sewer fees. CUSI fixed the issue and customer billing adjustments were made.

Some ATT cellular meters have not been picking up the reads by Beacon. Nick Clark, from Badger, continues to work on this issue with site visits. Some meters have been reset and since the reset, they've been successfully picking-up the read.

VIII. District Engineer's Report (Middendorf)

SRF 1 | Project #620-081

The IEPA construction permit was received and PEID approved. Funding nomination forms were submitted to IEPA SRF.

SRF 2 | Project #620-082

The Water Tank Rehabilitations project is on the 2024 funding list. The IEPA construction permit renewed for SRF 2 tank rehabs. Funding nominations were resubmitted to IEPA for SRF.

SRF 3 | Project #620-083

The Curran Pressure Zone Improvements: Preliminary plans progressing. The funding nomination form was submitted to IEPA SRF. Environmental clearance proceeding.

Project 620-084; .001; .002

GIS Mapping; Boundary; Hydraulic Analysis: Monitoring depositions.

Project 620-086; -001; 002

Curran Watermain Loop Project. The IEPA, IDOT and Railroad permit applications are being processed.

Project 620-087; -001; 002

Winch Lane Watermain Loop: The IEPA permit application was drafted. MECO is working with Sangamon County to permit crossing under the trail. Working with Springfield Township for road crossing permits. Pending easements to proceed.

IX. Chair, Vice Chair and Committee Reports

- 1.) Chair (Irwin): Chair Irwin spoke to District's attorney about the Stone Creek Subdivision. Also, the Chairman said there has been a legal response from the City of Springfield, so he will be discussing it in Executive Session along with consulting the attorney. Operations Manager Smith is overlooking the document too.
- 2.) Vice Chair (Oschwald): Vice Chair Oschwald said most of his items are in New Business, but there are committee updates too.
- 3.) Finance Committee (Oschwald/DiMarzio): Vice Chair Oschwald said a future budget meeting will be scheduled with Engineer Middendorf and the committee members.
- 4.) Planning Committee (Moss/Mayes): no report.
- 5.) Personnel Committee (Irwin/Moss): There will be a Special Board Meeting on Tuesday, August 12, 2025, at 6 p.m. to interview candidates for the open CGTPWD Trustee position.
- 6.) Systems Oversight Committee (Irwin/Benanti): no report.
- 7.) Policy and Procedures Committee (Irwin/Benanti): no report.
- 8.) Ordinance Committee (DiMarzio/Oschwald): Vice Chair Oschwald is researching ordinance questions submitted by Business Manager Graff.

X. New Business

a. Budget Amendment

Vice Chair Oschwald made the motion to table Budget Amendment #1. Trustee Moss second the motion. The motion carried.

(7:22 p.m.)

b. Pleasant Plains Intergovernmental Agreement

Vice Chair Oschwald asked Operations Manager Smith to continue to research some questions asked. The intergovernmental agreement remains positive with Pleasant Plains.

(7:26 p.m.)

c. System Enhancements: Loops, Main, etc.

Easements were discussed and Vice Chair Oschwald will work with the homeowners (such as possible estate trustees) who haven't had a chance to respond yet.

There still may be interest in future water customers on behalf of the Menard Rural Water Cooperative (Water District), which is being researched by Engineer Middendorf and team.

d.) CGTPWD Trustee Vacancy and Candidates

There is a total of three candidates who have submitted letters of intent and resumes for the open position of CGTPWD Trustee.

It was reiterated that there will be a Special Board meeting on Tuesday, August 12, 2025 at 6:00 p.m. Vice Chair Oschwald said he will post an agenda. Chair Irwin will notify the three candidates.

e. Compensation for Trustees Ordinance Update (Mayes)

Chair Irwin will call Rural Water regarding any other water district who possibly provide trustee compensation.

Also, he is in touch with Attorney Yow who is researching a possible ordinance option along with investigating how other water districts provide compensation.

XI. Guests - none

XII. Executive Session

Vice Chair Oschwald made a motion to go into Executive Session. Trustee DiMarzio second the motion. Chair Irwin called for a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio
With six yes votes, the motion passed.

(Board exits at 7:33 p.m.)

(Board returns at 8:44 pm)

Trustee DiMarzio made a motion to return to Regular Session. Trustee Moss second the motion. Chair Irwin called for a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio
With six yes votes, the motion passed.

XIII. Return to Open Meeting – none

Chair Irwin said the Board read and reviewed Executive Minutes during Executive Session along spoke about litigation matters.

It was noted that Executive Minutes from January 1, 2025 through June 30, 2025 will be held according to these votes.

Trustee Oschwald made a motion to hold the Executive Minutes from January 14, 2025. Trustee DiMarzio second the motion. Chairman Irwin called for a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio
With six yes votes, the motion passed.

Trustee Oschwald made a motion to hold the Executive Minutes from June 10, 2025. Trustee DiMarzio second the motion. Chairman Irwin called for a roll call vote:

Chair Irwin: Yes
Vice Chair Oschwald: Yes
Trustee Mayes: Yes
Trustee Moss: Yes
Trustee Benanti: Yes
Trustee DiMarzio
With six yes votes, the motion passed.

XIV. Next Regularly Scheduled Meeting is Tuesday, August 12, 2025 at 7:00 p.m.

XV. Adjournment A motion was made by Trustee Moss to adjourn. Trustee DiMarzio second the motion. The CGTPWD Board adjourned at 8:47 p.m.